

LSUHSC-New Orleans Libraries Gifts and Donations

We are unable to accept donations of print books and journals for our main collections.

Course materials may be considered for the Libraries' Reserves Collections. For more information on donating reserve items, contact Head of Collection Development, Marlene M. Bishop, mbisho@lsuhsc.edu, (504) 568-6109.

Materials related to the history of the institution and the history of healthcare in Louisiana, or the region, may be appropriate for our archives. The Libraries will determine suitability of items before acceptance and only after a consultation. For more information on donating historical items or to make an appointment for a consultation, contact Associate Director of Libraries, Jennifer K. Lloyd, jlloyd@lsuhsc.edu, (504) 568-5550.

All donated materials must be in good condition. Items accepted become property of the LSUHSC-New Orleans Libraries, and as such, we reserve the right to determine retention and location of the donated items. Whereas the wishes of the donor will be considered and respected as much as possible, we will make decisions with regards to the storage, display, access, and disposal of items following best practices established for libraries and archives.

The Libraries do not have the means to pick up donations from private residences or offices. If the donations are on campus, it may be possible for a librarian to preview and pick up some materials at your location. A donation form is available online or at the Libraries, and a form must be submitted in order to receive a formal acknowledgment and inventory of your donation. IRS regulations prohibit the Libraries from appraising donated material. Determining the value of donated materials is the responsibility of the donor.

Financial gifts to the Libraries are always appreciated. Monetary donations can also be made in honor of or in memory of a colleague or loved one. To make a financial donation, please contact Director of Libraries, J. Dale Prince, jprin2@lsuhsc.edu, (504) 568-7698.

Thank you for considering a donation to our Libraries.

For more information contact Head of Collection Development, Marlene M. Bishop, mbisho@lsuhsc.edu, (504) 568-6109

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