

Supporting Documentation Guidelines

- Documentation must be from an appropriately licensed professional evaluator or medical professional.
- Documentation must include the following:
 - The disability (disabilities) or specific diagnosis (diagnoses)
 - A description of how the disability, or diagnosis impacts the student or creates a barrier in the learning environment. This needs to be a detailed narrative describing any associated symptoms of the diagnosis. It should also include testing results, as applicable.
 - A description of any medication side effects, if applicable.
 - Recommendations for accommodations
- Documentation must be typed. It must be a full evaluation report or a detailed letter on letterhead that has been signed by the licensed professional evaluator or medical professional.
- Accommodation plans will be created after evaluating the documentation from the licensed professional evaluator or medical professional, the student's self-report through their intake form, and the discussion between the student and ODS staff during the intake meeting.